

## A Documented Verification

**REVISION 13**  
(07/01/10 –09/30/10)

Documents are the primary source of verification. Documented verification is written evidence (also known as hard copy) originating from any of the following:

- An agency
- Organization
- Individual qualified to have knowledge of the required information
- An agency or organizational web site

### **WARNING**

When assisting the participant to obtain printed web site verification, completely supervise and control all system access. The participant should be allowed to enter confidential user names and passwords. Under no circumstances should the participant be left alone with a computer that is logged on and unlocked.

Key HC in the verification field when documented verification is used.

NOTE Documents in [OnBase\(g\)](#) are imaged hard copy documentation. Key HC in the verification field when acceptable verification is located in OnBase.