

A CA New Application Time Frames

REVISION 03
(01/01/08 – 03/31/08)

Complete the CA eligibility decision as soon as possible, but no later than 45 calendar days from the date the application is turned in to the local office. The first day begins the day after ANY FAA local office receives an [identifiable application](#).

NOTE When participants are eligible for cash, the eligibility determination must be completed in time for the benefits to be transmitted to the participant's EBT account by the 45th day.

EXCEPTION

The eligibility decision for a [Kinship Care](#), [Kinship Foster Care](#), and [Legal Permanent Guardian](#) CA application must be completed as soon as possible, but no later than 20 calendar days from the date the application is received in the local office.

Use the [AZTECS Monthly Production Schedule](#) (AMPS) to determine the keying deadline.

When CA eligibility is approved ON the 45th calendar day from the date of application, CA benefits must be made available to the participant on the same day. (See [Same Day Availability](#))

WARNING

A new CA application screened as potentially eligible for Grant Diversion must be scheduled within five calendar days. (See [Pre-Application Grant Diversion](#))

A [Grant Diversion](#) case must be completed within three calendar days from receipt of all eligibility verification for Grant Diversion.