

## 08 ***Application Registration (REAP) - Overview***

The REGISTER APPLICATION (REAP) screen is used to register and update items about an application for CA, FS, MA, and ST benefits. Office support as well as EIs use REAP.

### **WARNING**

An active CA or MA case may be closed using the FR Denial or Closure Reason Code. When an application is submitted prior to the effective date of closure, complete the following:

- REPT the CA or MA case. (See [Administrative Corrections](#))
- Register the application as a renewal through RERE.

An application for a State Public Assistance Program cannot be added to a case that has had an application for CA registered to it at any time. An application for CA cannot be added to a case that has had a State Public Assistance Program registered to it at any time. Therefore, the AF and ST Program Code will never display in the PROGRAMS APPLIED FOR field at the same time.

The application must be registered into AZTECS within one work day following receipt of the application. REAP is accessed from CLIR.