

## .01 New Applications - Expedited Applications - NA Expedited Application

**REVISION 06**  
(10/01/08 – 12/31/08)

Policy and procedures for scheduling interviews for expedited NA applications are outlined as follows:

- [Eligibility for Expedited Service](#)
- [Expedited Application Turned in In Person](#)
- [Expedited Application Turned in by Mail or Fax](#)

Applications must be screened for NA expedited service during the [application screening](#). Applications screened as potentially eligible for expedited service **MUST** be scheduled the same day or the first [workday\(g\)](#) following receipt of the application. The NA expedite applicant **must** have their NA benefits available no later than the **seventh calendar date** from the date of application.

NOTE When expedited NA benefits will not be available to the participant by the seventh calendar day, see [EBT Issuance and Availability – Emergency Benefits](#).

Applicants requesting, but not potentially eligible for expedited service, must have the application processed according to normal [new application time frames](#).

Applicants that also apply for CA and MA and are an NA expedite, must have a single interview. Schedule the interview within the NA expedite processing time frame.

Residents of [Group Living Arrangements \(GLA\)](#), [rehabilitation centers](#), and [domestic violence emergency shelters](#) may be potentially eligible for NA expedited services.

**WARNING**

Applicants may become eligible for NA expedited service before the scheduled interview under the normal new application time frames. (See [Eligibility for Expedited Services](#))

When this occurs, complete the following:

- Request an explanation of the change
- When the explanation is questionable, have the PI provide verification of their explanation
- Postpone the verification and process the application as expedited when verification of their explanation cannot be obtained within the expedited time frame

Key Y in the EXPEDITED FS field on **APMA**.

**NOTE** When it is discovered that the applicant is eligible for expedited service after the application screening, document the change that has occurred and the date the change was discovered on CADO or the CADO Extension Form (CEF).