

.01 FS Representative - Disqualified Representative

An FS disqualified representative is one who has been identified as knowingly being responsible for the following:

- Misrepresenting FS participants
- Misusing FS benefits

The disqualified representative may be ineligible to act as an FS representative.

When FAA has evidence that the individual is disqualified from being a representative, the disqualification lasts for one year. Send the [C000 notice](#) to the FS PI within 30 calendar days before taking the disqualification action.

The notice must include the following information:

- Proposed action
- Reason for the action
- Participant's right to a fair hearing
- Telephone number of the office
- Name of the person to contact for additional information

A participant may be disqualified for [Intentional Program Violation](#) (IPV). Such a participant may ONLY be a representative while disqualified when FAA has determined that no other adult is able to complete the following for the FS budgetary unit:

- Apply for FS benefits
- Obtain FS benefits
- Use FS benefits