.01 NA Expedited Applications - Eligibility for Expedited Services

REVISION 47
(01/01/19 – 12/31/19)

Process NA applications for NA expedited services when the application includes one of the following:

- The total gross countable income expected to be received in the application month is less than $150 and liquid resources do not exceed $100.

- A destitute migrant or seasonal farm worker is included in the NA application and liquid resources do not exceed $100.

- The total gross countable income expected to be received in the application month plus liquid resources are less than the rent or mortgage plus the appropriate utility allowance. Use the appropriate utility allowance as follows:

    Use the appropriate Standard Utility Allowance (SUA) amount for the budgetary unit size.

    Use the Telephone Utility Allowance when the only utility is a telephone expense.

    NOTE   When there are no utility expenses determine NA expedite eligibility without using a utility allowance.

WARNING

Screen for NA Expedite eligibility using information found on the application. When verification is provided with the application, then use the verification provided to complete the screening process.

NA expedited services are only available to new NA applications. When turning in a new application for NA, the number of times a budgetary unit may receive NA expedited services is unlimited.

NOTE   Verification of the applicant's identity cannot be postponed. (See Postponed Verification.)

The following applications are ineligible for NA expedited services:

- All postponed verification requested at the last expedited approval was not received by FAA.

- The application is a timely NA renewal application.

- The previous NA approval period was stopped for refusing to cooperate with the Quality Control (QC) process.

> **WARNING**
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> When an application is ineligible for expedited services, process using the NA new application time frames. Remove the Y in the EXPEDITED FS field on the APMA screen in AZTECS and document the casefile(g).