A   Application Screening - New Application Screening

Before completing an interview, staff must ensure the application and programs are registered correctly and screened for all of the following:

- Potential eligibility

- Potential eligibility for expedited service (See NA Expedited Applications Eligibility)

- Potential changes to active programs

- Involvement with other agencies

- CA applicant's potential eligibility for Kinship Child Only special considerations (See Kinship Child Only Screening)

Inquire on applicants and review the following:

- State Verification Exchange System (SVES)

- Household System Check (HOSC)

Upload(g) to OnBase, hard copy screen prints of any interface information found.

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