

.03 Compliance with NA Renewal Requirements in the Month After the NA Approval Period End

REVISION 19
(01/01/ - 03/31/12)

The budgetary unit may comply with the NA Renewal requirements in the month after the end of the NA approval period. Determine the proration date based on the following:

- When the delay is the fault of FAA, complete the following:
Reopen the case on REPT.
Determine NA from the first day of the initial month of the new NA approval period.
(See [Administrative Corrections](#) to determine the correct REPT Reason Code)
- When the delay is the fault of the participant and the participant takes the required action, complete the following:
Register the renewal application on APMA as a new application.
Prorate NA from the date the participant takes the required action.
Document the [case file\(g\)](#) to show the following:
 - The date the participant took the required action.
 - The participant's compliance in the month after the end of the NA approval period.Send the [appropriate notice](#).