## D NA Expedite Applications with Postpone Verification

REVISION 25 (07/01/13 – 09/30/13)

When necessary, postpone any <u>required verification</u> except the identity of the PI to ensure NA Expedite time frames are met.

Send the Expedited NA – Postponed Verification (F121) notice when authorizing expedited benefits. Verification postponed to comply with the NA Expedite time frames must be provided within 30 days of the date of application.

- Do not allow expense deductions that must be verified within the 30 day deadline. Delete the deductions from the first possible month, and refer to overpayments, when applicable.
- The PI must provide or apply for a Social Security Number (SSN) for each participant in the case before the second month's benefits can be issued.
- When the participant fails to provide postponed required verification, close the case.

When the participant applies after the 15th day of the month, complete the following:

- Issue NA benefits for the second month as an <u>aggregate</u> allotment.
  - NOTE Issue the aggregate allotment even when verification, including Social Security Enumeration, is postponed.
- Copy details into the third month.

## **WARNING**

DO NOT authorize benefits for the third month UNTIL the requested verification is provided.

Do not send an additional notice after the Expedited NA – Postponed Verification (F121) notice when any of the following occur:

- The 30 day deadline is expired and required verification is not provided. No closure notice is required.
- The verification is returned and the NA benefit amount must be changed as a result of the verification received.
- The participant also applied for CA and the CA application is approved.