

What's Changed on 04/08/2024

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

Change: Health Savings Account

EFFECTIVE DATE: The CNAP Manual has been updated as of 04/08/2024

In response to a field inquiry, it has been clarified what to do when a participant reports they have a Health Savings Account (HSA).

An HSA is a tax-exempt account used to pay for qualified medical expenses. A withdrawal from an HSA is considered not countable unearned income for NA and CA.

When a participant reports they have an HSA, complete **all** of the following:

- Determine how often the participant is withdrawing funds
- Determine how much the participant is withdrawing monthly

NOTE Use an average to determine the monthly unearned income when the amounts are not the same every month

- Key the monthly unearned income using the OX Unearned Income Code in the INC TYPE field on UNIC
- Determine the current value of the HSA
- Key the current HSA value using the OX Financial Account Code on FIAC

Policy reference(s) revised due to this change:

Added information that Health Savings Accounts are not countable as a resource for NA or CA. (Updated in the CNAP Manual on 04/08/2024)

FAA4.H01B.27 – Financial Account Deposits and Withdrawals

Prior Policy 04/08/2024

Added information that a withdrawal from a Health Savings Account is not countable unearned income for NA or CA. (Updated in the CNAP Manual on 04/08/2024)

Change: Determining Household Groups

EFFECTIVE DATE: The CNAP Manual has been updated as of 04/08/2024

The overpayment compromise household groups were revised to comply with regulations.

The policy located at FAA6.E03F.06 titled NA Overpayment Compromise – Compromise Determination – Compromise Household Groups was updated to reflect group one is when the source of countable income is Supplemental Security Income (SSI) Benefits, TANF or any combination of SSI Benefits and TANF. Group one previously included households with income from all types of Social Security Benefits.

Policy reference(s) revised due to this change:

FAA6.E03F.06 – NA Overpayment Compromise – Compromise Determination – Compromise Household Groups

Prior Policy 04/08/2024

Updated the policy regarding OP Compromise Household Groups to remove Social Security Benefits from group one and add SSI Recipients. (Updated as of 04/08/2024)

Clarification: Timely Recert Denial Date

For NA timely renewal applications that are ineligible, the application is denied by **one** of the following:

- When the last day of the final month of the renewal period is on a weekday, the application is denied by the close of business on the workday before the last workday of the month.
- When the last day of the final month of the renewal period is on a weekend, the application is denied on the last workday of the month.

For more information on when to deny a timely renewal application, see **all** of the following:

- FAA1.B05B.01 titled Timely or Untimely NA Renewal Application Time Frames
- FAA1.B05B.02 titled Providing Verification at NA Renewal
- FAA6.S titled The Renewal Process (Renewals)

Clarification: Participant Statement Verification and ABAWD

A participant statement verification may be used for an Able Bodied Adult Without Dependents (ABAWD) exemption, unless questionable.

When the exemption is questionable, documented, or collateral contact verification should be requested or used to verify the exemption.

See the Verification section of [FAA2.M09B](#) titled ABAWD Exemptions for more information on verifying an ABAWD exemption.

General Information: Forms Update

Changes to Forms – 03/30/2024 through 04/05/2024

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Newly created forms:

- No forms were created during the specified period

Revised forms:

- No forms were revised during the specified period

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center