

What's Changed on 10/30/2023

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

The information on this page must be discussed during the weekly [policy dissemination](#) in every office which determines eligibility, reviews eligibility, or answers questions regarding eligibility. ([Current week's FAA-1215A](#))

Change: Hopi Tribal TANF CA Federal Poverty Level Increase

EFFECTIVE DATE: For determinations completed on or after 09/01/2023

The Hopi Tribal TANF Plan has been amended to raise the Federal Poverty Level (FPL) for Hopi Tribal members who apply for Tribal TANF.

Effective 09/01/2023, the Hopi Tribal TANF CA income maximum limit increased to 250% of the FPL. A Hopi Tribal TANF budgetary unit is prospectively eligible for CA based on the CA income maximum limit when the total countable income is equal to or less than 250% of the FPL.

Policy reference(s) revised due to this change:

FAA5.I02E – [Tribal TANF Eligibility Determination](#)
Updated the Hopi Tribal TANF CA FPL to 250%.

[Prior Policy 10/30/2023](#)

Clarification: Keying a Mononym, or Single Word Name

A mononym is a single-word name. When a participant has a mononym, key "NONE" in the GIVEN NAME field and the single-word name in the SURNAME field on CLMA, or any other AZTECS registration screen.

When possible, advise the participant how mail from FAA is going to be addressed as none and their name. When preferred, allow the participant to choose something different for the GIVEN

NAME field.

NOTE Do not key titles in the GIVEN NAME field, such as Mr., Mrs., MR, MRS, or MS.

For more information, see [FAA6.D06](#) titled Client Maintenance (CLMA) – Overview.

Clarification: ABAWD Work Requirements

When an NA Able Bodied Adult Without Dependents (ABAWD) participant does not meet an exemption or the ABAWD work requirement they are subject to the ABAWD time limits and benefit months count towards the three-month time limit.

An ABAWD can meet the work requirement by participating and complying with an employment and training program at least 20 hours per week.

Clarification is being added to include that an employment and training program offered for veterans by one of the following meets the ABAWD work requirements:

- The Department of Labor
- The Department of Veterans Affairs

For more information, see [FAA2.M09A](#) titled ABAWD Time Limits and Work Requirements.

General Information: 365C Office Move

Effective 11/01/2023, Site Code 365C moves from Window Rock, AZ, to Gallup, NM, at the following location:

3006 E Hwy 66
Mail Drop 3387
Gallup NM 87301

There are no changes to the phone and fax numbers.

General Information: Replacement Issuance of Stolen Benefits

The allowable timeframe for reporting benefits that were stolen before 06/18/2023 has expired. The CNAP Manual policy reference [FAA5.J02A](#) titled Replacement Issuance of Stolen Benefits has been updated to remove information related to stolen benefits prior to 06/18/2023.

General Information: Forms Update

Changes to Forms – 10/21/2023 through 10/27/2023

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Newly created forms:

- No forms were created during the specified period

Revised forms:

- No forms were revised during the specified period

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center