

**What's Changed on 09/18/2023**

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[Change: FFY 2024 COLA Updates](#)

[Clarification: NA Relationship and Living Arrangements](#)

[Clarification: Food Distribution Program on Indian Reservation](#)

[Clarification: Authentication Requirements](#)

[Reminder: Appeal Request Information](#)

[General Information: Upcoming changes for ABAWD](#)

[General Information: Forms Update](#)

This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [What's Changed History](#) of the CNAP Manual.

The above list summarizes the information on this page. Each item listed above links to the corresponding section below.

The information on this page must be discussed during the weekly [policy dissemination](#) in every office which determines eligibility, reviews eligibility, or answers questions regarding eligibility. ([Current week's FAA-1215A](#))

### **Change: FFY 2024 COLA Updates**

EFFECTIVE DATE: For determinations completed on or after the benefit month of 10/2023

The Food and Nutrition Service (FNS) makes annual changes to standards based on the Federal Poverty Level (FPL).

Effective 10/01/2023, the 2024 Federal Fiscal Year (FFY) Cost-of-Living Adjustments (COLA) change allotments, income eligibility standards, and deductions.

The FFY 2024 COLA changes affect **all** of the following:

- 200% of Federal Poverty Level (Compromise Overpayment)
- AZSNAP Allotment
- CA Needy Family Test (100% FPL)
- CA Needy Family Test (130% FPL)
- NA Elderly or Disability Eligibility Standard (165% FPL)
- NA Expanded Categorical Eligibility Standard (185% FPL)
- NA Gross Monthly Income Eligibility Standard (130% FPL)

- NA Net Monthly Income Eligibility Standard (100% FPL)
- NA Shelter and Homeless Shelter Deductions
- NA Standard Deduction
- NA Thrifty Food Plan
- Standard Utility Allowance (SUA) and Limited Utility Allowance (LUA)

NOTE The CA Needy Family Test uses the 100% and 130% FPL as designated by FNS.

These updates are now available in the CNAP Manual. Determinations for benefit months prior to 10/2023 are subject to the previous FFY 2023 standards.

NOTE There were no changes made to the following for FFY 2024:

- Income Reporting Amount
- Maximum NA Resource Limit
- Minimum NA Allotment
- Telephone Utility Allowance (TUA)
- Winnings Reporting Amount

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#### Policy reference(s) revised due to this change:

- FAA6.J02A.04 - [CA Needy Family Test \(100% FPL\)](#).
- FAA6.J02A.05 - [CA Needy Family Test \(130% FPL\)](#).
- FAA6.J02B.01 - [NA Gross Monthly Income Eligibility Standard \(130% FPL\)](#).
- FAA6.J02B.02 - [NA Net Monthly Income Eligibility Standard \(100% FPL\)](#).
- FAA6.J02B.03 - [NA Elderly or Disability Eligibility Standard \(165% FPL\)](#).
- FAA6.J02B.04 - [NA Expanded Categorical Eligibility Standard \(185% FPL\)](#).
- FAA6.J02B.05 - [200% of Federal Poverty Level \(Compromise Overpayment\)](#).
- FAA6.J03A - [NA Homeless Shelter Deductions](#)
- FAA6.J03B - [NA Standard Deduction](#)
- FAA6.J03C - [NA Shelter Deductions](#)
- FAA6.J08 - [NA Thrifty Food Plan](#)
- FAA6.J09 - [Standard Utility Allowance \(SUA\) and Limited Utility Allowance \(LUA\)](#).
- FAA6.J11 - [AZSNAP Allotment](#)

#### **Clarification: NA Relationship and Living Arrangements**

When a change to an NA budgetary unit causes an increase in benefits, only request verification of relationship and living arrangement when questionable. Verify all other required eligibility factors appropriately.

#### **Clarification: Food Distribution Program on Indian Reservation**

Clarification has been added to the CNAP Manual regarding the Food Distribution Programs on Indian Reservation (FDPIR).

Budgetary units are potentially eligible to receive FDPIR benefits when they reside on **one** of the following as determined by the tribe that administers the FDPIR:

- An Indian reservation regardless of tribal enrollment.
- An approved area near an Indian reservation that administers an FDPIR and includes at least one adult participant who is a recognized member of that reservation's tribe.

When a participant states they have received FDPIR benefits within three months before the application or they are currently receiving FDPIR benefits, staff verifies **all** of the following:

- The budgetary unit's FDPIR participation status.
- The status of an FDPIR Intentional program violation (IPV).

For more information on FDPIR policy and procedures, see [FAA8.A01A](#) titled USDA Food Distribution Programs (Commodities).

#### **Clarification: Authentication Requirements**

Clarification has been added to the CNAP Manual regarding the authentication requirements when a person calls the Customer Care Center (CCC) Interactive Voice Response (IVR) system.

The IVR system verifies **all** of the following:

- Date of Birth (DOB) of the PI
- ZIP Code for the residential address to the case in question
- Telephone Number

When the DOB, ZIP Code, and telephone number have been verified by the IVR, the worker needs to verify **all** of the following to authenticate the caller:

- Name of the person to ensure that the person is participating in the case or is an Authorized Representative.
- Address of the PI to include full residential and mailing address, when applicable.
- The last four digits of a budgetary unit member's Social Security Number (SSN).

NOTE When a participant does not want to disclose an SSN or any portion of an SSN, staff must use other identifying data verification.

For more information, see [FAA6.Q01A.36](#) titled Authentication Definition.

#### **Reminder: Appeal Request Information**

This reminder is to inform staff of the importance of entering the correct information into HEAplus regarding a participant's request for an appeal.

When submitting a request for an appeal in HEAplus for a participant, staff must ensure that **all** of the following are completed:

- The appeal form is entered with the correct information.
- The participant's information is accurate.
- The Appeal Type and programs being appealed are correct.

For more information on filing an appeal, see [FAA6.F03](#) titled Appeals – Overview. Staff can also review the Appeal Request Field Office/Call Center Standard Work located in the Standard Work Library.

### **General Information: Upcoming changes for ABAWD**

The statewide Able Bodied Adults Without Dependents (ABAWD) time limit waiver ends on 09/30/2023.

Beginning 10/01/2023, ABAWDs will receive countable months towards the ABAWD time limit, when **all** of the following apply:

- A full month of NA benefits was issued, meaning the NA benefits were not prorated.
- The participant did not meet **any** of the following:
  - An NA work requirement exemption
  - An ABAWD exemption
  - The ABAWD work requirement

When an exemption occurs at any time during the benefit month, the entire month is not counted toward the time limit. When an ABAWD participant qualifies for more than one exemption, key the exemption reason that applies for the longest time period.

FAA staff must follow the policy and AZTECS keying procedures to correctly identify NA participants subject to the ABAWD time limits.

Starting 10/01/2023, **all** of the following changes will be made to the ABAWD policy and procedures:

- FAA staff must screen all NA participants 18 years of age through 52 years of age to determine whether the participant is subject to the ABAWD work requirements.
- The ABAWD age exemption is changing from 51 years of age or older to 52 years of age or older.
- The ABAWD geographical exemption will apply to participants who reside in **any** of the following areas:
  - All American Indian reservations regardless of the county.
  - All Arizona counties except Maricopa County

As a reminder, new ABAWD exemptions were added effective 09/01/2023 for **all** the following:

- Participants experiencing homelessness.
- Veterans who served in the United States Armed Forces, regardless of the discharge or release status.
- Former foster care youth 24 years of age or younger who were in the custody of foster care when they turned age 18, or a higher age when the maximum age for foster care is higher

than 18.

All ABAWD exemptions can be verified using participant statement verification, unless questionable. When a participant claims an ABAWD exemption that is questionable, the participant has the primary responsibility for providing verification of the exemption. Examples of verification that can be used for ABAWD exemptions have been added to the CNAP Manual.

**All** of the following CNAP references will be updated or added as of 10/02/2023:

- FAA2.M09A – ABAWD Time Limits and Work Requirements
- FAA2.M09B - ABAWD Exemptions and Tracking
- FAA2.M09C – ABAWD Continued Eligibility

### **General Information: Forms Update**

Changes to Forms – 09/02/2023 through 09/15/2023

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Newly created forms:

- No forms were created during the specified period

Revised forms:

- No forms were revised during the specified period

New Marketing Materials (Posters, Pamphlets, Flyers):

- No new marketing materials were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center