What's Changed on 11/15/2021

[Reformat Update](#)

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This page notifies staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [FAA6.R01](#) of the CNAP Manual.

The above list summarizes the information on this page. Within the CNAP Manual, each item listed above links to screens below. This page must be discussed during the weekly [policy dissemination](#) in every office which determines eligibility, reviews eligibility, or answers questions regarding eligibility. ([Current week's FAA-1215A](#))

Reformat Update

The CNAP and CNAP+ Manuals are going through a reformatting project to change the look and feel, move the Table of Contents out of an AZTECS roadmap flow, and reduce the number of references to make it easier to find what is needed.

Recently a survey was sent asking for feedback about the format changes that were made. A big 'thank you' goes to everyone that responded. The survey results have been reviewed and are as follows:

- Over 60% like or love the completed reformatting changes
- Over 96% like it, love it, or are OK with it.

Since most of the comments were positive, the FAA Policy Support Team (PST) will continue in this direction to reformat the rest of the CNAP and CNAP+ Manual references.

The reformat group, which contains members representing many sections of FAA, continues to review the great survey suggestions provided to incorporate as many as possible. The PST completed following changes based on the survey comments:

- A comment identified that it was not intuitive that the gray box at the top of the page contained mini menu navigation links. Therefore, the gray box links were changed to blue and underlined so everyone knows these are links to different sections of the volume, chapter, or page.
- To help those with visual impairment, we have changed the apple and dollar sign images for NA and CA at the top of the reformatted page to images with crisper edges.

Any comments or suggestions regarding reformatted pages should be sent to PST via email at faapolicymgmt@azdes.gov with the email subject "CNAP Manual Suggestion". See [CNAP Manual - Request for Policy Clarification or Field Inquiry](#) for additional elevation instructions when clarification is needed.

General Information: Forms Update

Changes to Forms – 11/06/2021 through 11/12/2021

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the Document Center. Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period

Newly created forms:

- No forms were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period

Forms Archived from the Document Center

- No forms were archived from the Document Center