

## What's Changed on 04/13/2020

Reminder: Supplemental Nutrition Assistance Benefits for Participants
General Information: Unemployment Insurance (UI) Claims
General Information: Special Notices on ABAWD and CA Time Limits
General Information: Suspension of PRA for Cash Assistance
General Information: Forms Update

This page relays to staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [FAA6.R01](#) of the CNAP Manual.

The above list summarizes the information on this page. Within the CNAP Manual, each item listed above links to screens below.

### **Reminder: Supplemental Nutrition Assistance Benefits for Participants**

An Urgent Bulletin was issued on 04/10/2020 to inform staff that Nutrition Assistance (NA) participants will receive the maximum monthly allotment of NA benefits for their household size in the benefit months of 04/2020 and 05/2020. This is based on guidance included in Public Law 116-127, HR 6201 Families First Coronavirus Response Act (FFCRA).

FAA Systems will issue a supplement through an adhoc job in AZTECS when a household does not receive the maximum monthly allotment of NA benefits for their household size. The supplements will be displayed on the FSBH and FSIH screens in AZTECS. Households in NA eligible no pay status are not eligible to receive the maximum monthly allotment and will not receive supplements.

NOTE No action is required by FAA staff.

Because April's NA Monthly Issuance Cycle has already started, the supplements will be issued based on the first letter of the case's last name on the following dates:

Last Name	Issuance Date	Last Name	Issuance Date
A-B	04/11/2020	C-D	04/12/2020
E-F	04/13/2020	G-H	04/14/2020
I-J	04/15/2020	K-L	04/16/2020
M-N	04/17/2020	O-P	04/18/2020

Q-R	04/19/2020	S-T	04/20/2020
U-V	04/21/2020	W-X	04/22/2020
Y-Z	04/23/2020		

The supplements in May will be issued with the household's regular NA benefits during the normal NA Monthly Issuance Cycle (See the AZTECS Monthly Production Schedule ([AMPS](#)) for the dates of issuance.) When reviewing the FSBH and FSIH screens, the supplement will display separate from the household's regular May allotment.

This direction is currently only for the benefit months of 04/2020 and 05/2020; however, the time frame may be extended. When that occurs staff will be notified through another Urgent Bulletin or through communication on the What's Changed page in the Cash and Nutrition Assistance Policy (CNAP) Manual.

### **General Information: Unemployment Insurance (UI) Claims**

Participants must file a claim for Unemployment Insurance (UI) benefits online at <http://www.azui.com>.

When a participant does not have access to an internet connection, a One-Stop Center or DES Employment Service office resource center provides computers free of charge to file UI claims. For locations, see the [Arizona Job Connection website](#).

A UI claim confirmation number may not be available on the same day as a UI claim is filed. On the next workday, participants who need a UI claim confirmation number can call:

- Phoenix: (602) 364-2722
- Tucson: (520) 791-2722
- Outside the Phoenix or Tucson area: (877) 600-2722
- Telecommunication Relay Service 711 Toll-Free

### **General Information: Special Notices on ABAWD and CA Time Limits**

Beginning April 15, 2020, FAA will send special informational notices to households whose Nutrition Assistance or Cash Assistance cases were denied or closed between April 1, 2019 to March 10, 2020 due to reaching the time limits. The notices inform participants that they may be eligible to receive NA or CA benefits during the state of emergency and they will need to submit a new NA or CA application.

#### **ABAWDs**

A special informational notice will be sent to the following ABAWDs:

- Those whose NA applications were denied between April 1, 2019 and March 10, 2020 because they have reached three countable months of NA benefits and did not meet the ABAWD work requirement or did not qualify for an ABAWD exemption.
- Those whose NA cases were closed or NA benefits were stopped between April 1, 2019 and

These cases were closed or benefits were stopped between April 1, 2019 and March 10, 2020 because they have reached three countable months of NA benefits and did not meet the ABAWD work requirement or did not qualify for an ABAWD exemption.

## CA Households

A special informational notice will be sent to the following CA households:

- Those whose CA applications were denied between April 1, 2019 and March 10, 2020 because they have reached either the Lifetime Benefit Limit (LIBL) or the State Benefit Limit (STBL) and did not qualify for an extension.
- Those whose CA cases were closed between April 1, 2019 and March 10, 2020 because they have reached either the Lifetime Benefit Limit (LIBL) or the State Benefit Limit (STBL) and did not qualify for an extension.

FAA staff are reminded that certain NA and CA requirements are currently suspended until further notice. Staff must refer to the Urgent Bulletin emails and the What's Changed section of the Cash and Nutrition Assistance Policy (CNAP) Manual for guidelines on processing NA or CA applications during the state of emergency.

### ***General Information: Suspension of PRA for Cash Assistance***

An Urgent Bulletin was issued on 04/07/2020 informing staff that customers applying for Cash Assistance (CA) benefits are not required to sign and comply with the Personal Responsibility Agreement (PRA) while Arizona Governor Douglas Ducey's State of Emergency Declaration is in effect.

The requirement to sign and comply with the PRA will resume at the customer's first CA application submitted after the Governor lifts the State of Emergency Declaration. The CA approval notices will be modified to include this information.

Effective immediately, the following client signature requirements are suspended for the duration of the Governor's State of Emergency declaration:

- TPEP Personal Responsibility Agreement (FAA-1523A)
- Recent Employment/Training Background (FAA-0155A)
- Grant Diversion Script and Applicant Agreement (FAA-1410A)

### ***General Information: Forms Update***

Changes to Forms – 04/04/2020 through 04/10/2020

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- Participant Statement Verification Worksheet (FAA-1111A) form (English)
- Verification of Out-of-State Benefits (FAA-1475A) form (English)
- ABAWD Participation and Referral Notice (FAA-1530A) form (English)
- ABAWD Participation and Referral Notice (FAA-1530A-S) form (Spanish)

- ADAWD Participation and Referral Notice (FAA-1550A-S) form (Spanish)
- Overpayment Screening Form (FAA-1638A) (English)
- Overpayment Pre-Hearing Summary/Discussion (FAA-1702A) form (English)
- Overpayment Pre-Hearing Summary/Discussion (FAA-1702A-S) form (Spanish)
- Authority to Release Information (FAA-1765A-S) form (Spanish)

Newly created forms:

- No forms were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period