

What's Changed on 05/18/2020**What's Changed on 05/18/2020**

Change: Unemployment Insurance (UI)
Reminder: Pandemic Unemployment Assistance (PUA)
General Information: Forms Update

This page relays to staff and the public of changes to the Cash and Nutrition Assistance Policy (CNAP) Manual regarding policy, procedures, and forms. Reminders and general information may also be displayed on this page. Prior What's Changed pages are listed in [FAA6.R01](#) of the CNAP Manual.

The above list summarizes the information on this page. Within the CNAP Manual, each item listed above links to screens below.

Change: Unemployment Insurance (UI)

EFFECTIVE DATE: For applications received on or after 05/12/2020

During the Covid-19 pandemic, the following additional unemployment benefits are available:

- Pandemic Unemployment Assistance (PUA)
- Federal Pandemic Unemployment Compensation (FPUC)

A participant may receive either regular UI or PUA income. In addition to the regular UI or PUA, a participant may also receive the FPUC.

For NA, payments for UI, FPUC, and PUA are countable as unearned income.

For CA, payments for UI, FPUC, and PUA are not countable as unearned income effective 04/13/2020. However, Refugee Cash Assistance (RCA), payments for UI, FPUC, and PUA are countable effective 04/13/2020.

Key one or more of the following Unearned Income Codes in the INC TYPE field on UNIC for:

- Regular UI:
For NA and CA, key the UI Unearned Income Code
For RCA, key the UI OT Unearned Income Code
- PUA:
For NA and CA, key the UI PU Unearned Income Code
For RCA, key the UI OT Unearned Income Code
- FPUC:
For NA and CA, key the UI FP Unearned Income Code
For RCA, key the UI OT Unearned Income Code

NOTE Key each UI type individually on UNIN and document clearly.

Policy reference(s) revised due to this change:

FAA4.H03KKK – [Unemployment Insurance \(UI\)](#)

[Prior Policy](#)

Archived
05/12/2020

Added new UI codes, and an exception box to remind staff that all UI income is countable for Refugee Cash Assistance (RCA). Due to clarified information from the Office of Refugee Resettlement all UI payment types have always been countable for RCA. Policy did not identify this between 04/13/2020 and 05/12/2020.

Overpayment referrals may be needed. (Effective for applications received on or after 05/12/2020 with [Urgent Bulletin](#))

Reminder: Pandemic Unemployment Assistance (PUA)

An [Urgent Bulletin](#) was issued on 05/12/2020 to inform staff how to budget and key Pandemic Unemployment Assistance (PUA) and Federal Pandemic Unemployment Compensation (FPUC) income. Also, budgeting regular UI income, PUA and FPUC for Refugee Cash Assistance (RCA) has changed.

Pandemic Unemployment Assistance (PUA) program has started in Arizona on May 12, 2020. Applications will be processed beginning the week of May 12 and payments will begin for eligible participants that same week. Pandemic unemployment benefits are available for weeks of unemployment beginning February 2, 2020 through the week ending December 26, 2020. PUA provides a benefit ranging from \$117 to \$240 per week, for up to 39 weeks.

Participants receiving PUA benefits will also receive an additional \$600 weekly in Federal Pandemic Unemployment Compensation (FPUC) benefits between the weeks of March 29, 2020 and July 25, 2020.

PUA is temporary relief for workers affected by Coronavirus under Title II, Subtitle A. Section 2102 of the CARES Act. PUA is a new program and includes participants who:

- Are determined to be monetarily ineligible
- Have exhausted all rights to such benefits
- Are self-employed
- Are seeking part-time employment
- Lack sufficient work history or
- Otherwise do not qualify for regular unemployment compensation or extended benefits under state or Federal law or Pandemic Emergency Unemployment Compensation (PEUC)

PUA is countable for Nutrition Assistance (NA).

PUA is not countable for Cash Assistance (CA).

EXCEPTION

PUA is countable for Refugee Cash Assistance (RCA).

NA:

A new income sub type code, PU has been added to AZTECS to key the PUA UI income.

On 04/13/2020, a new income sub type code, FP was added to AZTECS to key the FPUC UI income.

On UNIN, key the UI PU in the INC TYPE field and key the weekly amount on UNIC in the month it is received using the WK frequency code.

When participants receive both PUA and FPUC, there will be two separate types of unemployment budgeted on UNIN:

- PUA amounts are coded as UI PU
- FPUC amounts are coded as UI FP

Arizona Department of Economic Security (AZDES) has mailed checks to participants who filed an initial claim for UI benefits between February 2, 2020, and May 2, 2020, and did not meet the criteria for regular UI, but do meet the eligibility criteria for PUA.

These participants will receive an initial payment representing the minimum PUA benefit amount (\$117 per week) plus the additional \$600 in weekly benefits added by the CARES Act. These first payments will include three-weeks' worth of benefits.

When participants report that they have received checks under the PUA program between February 2, 2020 and May 2, 2020, a Potential Overpayment (OP) Referral (FAA-0526A) form must be completed for the period of potential ineligibility or incorrect benefit amount. The completed FAA-0526A must be sent to the Overpayment Unit.

RCA:

In order to count the regular UI or PUA and the FPUC income for RCA cases only, key the UI OT in the INC TYPE field on UNIN.

Key the weekly amount on UNIC in the month it is received using the WK frequency code.

**IMPORTANT-RCA Cases Are Handled by The FAA Refugee Units Only
(Site Code 169C and 285C)**

Be sure that RCA Active Cases completed between 04/13/2020 and 05/11/2020 has been reviewed to ensure the correct keying of regular UI or UI PU and UI FP income. A Potential Overpayment (OP) Referral (FAA-0526A) form must be completed for the period of potential ineligibility or incorrect benefit amount. The completed FAA-0526A must be sent to the Overpayment Unit.

General Information: Forms Update

Changes to Forms – 05/09/2020 through 05/15/2020

As a reminder, it is important not to save documents on your desktop or a folder. It is better to use the form you need directly from the [Document Center](#). Forms are frequently updated and sometimes the current form must be used for programming purposes.

Revised forms:

- No forms were revised during the specified period

Newly created forms:

- No forms were created during the specified period

Revised Marketing Materials (Posters, Pamphlets, Flyers):

- No revisions to marketing materials were made during the specified period