

Urgent Bulletin

Arizona Department of Economic Security
Arizona Health Care Cost Containment System

Reinstatement of the MAC Process

05/20/2021

Program Impact: NA

This Urgent Bulletin is being issued to inform staff that effective 07/2021, the Nutrition Assistance (NA) Mid Approval Contact (MAC) process is reinstating. The previous MAC suspension for the months of 12/2020 through 06/2021 as authorized under the Public Law No 116-159 (HR: 8337, Section: 4603) is expiring. The MAC process will restart for the month of 07/2021 with the first NA MID APPROVAL CONTACT FORM (X027) notice being mailed on 06/01/2021.

NA budgetary units assigned a 12-month, or 24-month approval period must report certain changes during the MAC process. The process requires budgetary units to report certain changes midway through the approval period that have occurred since their NA benefits were last approved.

FAA Systems initiates the MAC process by sending the X027 notice to the budgetary unit. The X027 informs participants that a review is necessary to confirm the households NA eligibility for their remaining benefit months. The notice also provides information regarding the ways to contact and provide information to FAA.

The NA budgetary unit must complete and return the MAC form and provide all verification, when requested, to continue receiving benefits.

When an initial MAC notice is sent and the participant fails to respond or responds with an incomplete MAC form, AZTECS automatically sends the second MAC notice. The second MAC notice is a reminder and provides the budgetary unit with a second opportunity to comply with the MAC process.

FAA staff must update INDA with a "Y" when completing the MAC process manually with the participant, either in person or over the phone. The worker must also manually set the RV ACTS alert. These actions prevent AZTECS from incorrectly closing NA during the auto close process.

When the second form is incomplete or not returned, AZTECS closes the NA benefits during the auto close process and sends the MID APPROVAL CONTACT CLOSURE (X026) notice.

Please contact the FAA Policy Support Team by phone at **(602) 774-5523** or by e-mail at **FAAPolicyMgmt@azdes.gov** with any questions or concerns regarding this broadcast.

Please consider the environment before printing this broadcast.

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