

Urgent Bulletin

Arizona Department of Economic Security
Arizona Health Care Cost Containment System

Newborn Process

04/24/2026

Program Impact: NA

This Urgent Bulletin is being issued to inform staff that, effective 12/19/2025, the process for taking action on a newborn change was updated.

Newborn Process for NA

When FAA receives a report of a newborn child from the AHCCCS PMMIS Postback application in HEAplus, the change is considered verified upon receipt. Additional verification is not required to effect the change to the NA benefits. The newborn is added without additional verification.

When FAA receives a report of a newborn from a member of the budgetary unit, the newborn is added without additional verification. FAA addresses the information with the budgetary unit at the next renewal.

FAA increases the NA benefits based on the date the change is reported for the newborn child. The date that the change is reported for a newborn is the earliest of **any** of the following:

- The date the child's information is documented on CADO in AZTECS or the case file, during the AZTECS automated overnight batch process.
- The disposition action date found in the Case Audit History of the AHCCCS PMMIS Postback application in HEAplus.
- The date the participant informs FAA of the child's birth.

NOTE When the other parent is in the home and not included in the budgetary unit, FAA adds the newborn and requests the verification needed to add the other participant to the case.

Additional Changes

The FAA Policy Support Team (PST) is revising the CNAP+ Manual to include **all** of the following changes regarding the newborn process:

- Removing the Newborn Information for CA/NA (X113) notice from the CNAP+ Manual section titled FAA6.D04 Newborn Participant Maintenance. The X113 notice will no

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longer automatically be mailed to the participant when a newborn is reported through the AHCCCS PMMIS Postback application in HEAplus.

- Removing the Deemed Newborn Information ACTS Alert from the CNAP+ Manual section FAA6.D04 titled Newborn Participant Maintenance. The Deemed Newborn Information ACTS Alert was deactivated. An alert will no longer generate when a document is uploaded to OnBase using the Deemed Newborn Document Type.
- Adding the AHCCCS PMMIS Postback application in HEAplus to the list of sources on FAA6.Q01S.20 titled State Verification Exchange System (SVES) Definition. When information is verified through SVES, additional verification is not required.

Once the changes to the CNAP+ Manual are completed, staff will be notified through the weekly What's Changed webpage.

Please contact the FAA Policy Support Team by phone at **(602) 774-5523** or by email at **FAAPolicyMgmt@azdes.gov** with any questions or concerns regarding this broadcast.

Please consider the environment before printing this broadcast.

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