

Urgent Bulletin

Arizona Department of Economic Security
Arizona Health Care Cost Containment System

Documentation Restriction Clarification

04/20/2020

Program Impact: All programs

This Urgent Bulletin is being issued to clarify the restriction to documentation listed in the [Urgent Bulletin](#) emailed on 03/24/2020.

On 03/24/2020, staff were directed not to use the words “Coronavirus”, “COVID-19”, “pandemic”, or “epidemic” in documentation. However, there are situations where these words are needed in documentation for tracking purposes.

Effective immediately, only use the following words in documentation when instructed to do so in a broadcast, notification, or by a supervisor:

- “Coronavirus”
- “COVID-19”
- “pandemic”
- “epidemic”

Unless the documentation causes a HIPAA violation, do not request the documentation in AZTECS or HEAplus be redacted when it includes the words “Coronavirus”, “COVID-19”, “pandemic”, or “epidemic”.

Please contact the FAA Policy Support Team by phone at (602) 774-5523 or by e-mail at FAAPolicyMgmt@azdes.gov with any questions or concerns regarding this broadcast.

Please consider the environment before printing this broadcast.

(20-0574E)