

F Spoiled PAAR Checks

When a **PAAR** check is spoiled, it must be VOIDED. Corrections cannot be made on a check. In this situation, complete the following:

- Access the Check Inquiry Screen in **PARIS** and press F8. Key the reason for voiding the check in the comments section. Press F8 to update the screen with the information.
- Send the original voided check to **OARC** no later than the following [workday\(g\)](#).