

## .08 EBT Overpayment Claims - Recoupment

**REVISION 03**  
(01/01/08 – 03/31/08)

When a payee requests recoupment for any of the following reasons, complete EBT recoupment procedures:

- To pay an NA overpayment claim balance using cash benefits
- To pay an NA overpayment claim balance using Aged NA benefits ten calendar days after the AGED CASH ASSISTANCE ACCOUNT [X703 notice](#) is issued.
- To pay an amount greater than what is currently being recouped from an existing overpayment claim
- To prevent an overpayment when the payee withdraws from a program after benefits have been transferred into the EBT account
- To prevent an overpayment when the payee becomes ineligible in the current month, after benefits have been transferred into the EBT account

EBT recoupment procedures are completed as follows:

- The FAA local office assists the payee in completing the Benefits for Repayment Receipt (FA-550) form.
- When benefits are being recouped to pay an existing overpayment, check the following box on the FA-550: To Repay an Overpayment for a Benefit Month and there is a Completed Overpayment Determination
- When benefits are being recouped to pay an overpayment for the current month, complete the Cash Assistance/Food Stamps Overpayment (FA-529) form.
  - Send the FA-550, and FA-529 when applicable, to OARC through Interoffice mail. (See [OARC Address](#))
  - Send the FA-550 and FA-529 when there is need for quick action. OARC must still obtain the signed original forms.
- OARC processes the repayment on EBVR.
- The Primary Payee's account balance is adjusted to reflect the deduction for the overpayment.