

D AFIP Enrollment Process - Enrollment Receipt

REVISION 18
(10/01/11 - 12/31/11)

An AFIP enrollment receipt is produced from AFIP, which verifies that a participant's fingerprint imaging record was generated. The receipt contains the participant's AZTECS [Client Identifying Number\(g\)](#), biographical information and any remarks keyed in the COMMENT field at the time the fingerprint imaging was generated. This information is displayed twice (Part A and Part B).

NOTE Part A (the top) also contains the photograph of the participant that was captured during the enrollment process.

The AFIP enrollment receipt can be received from the printer in either of the following ways:

- Immediately after the fingerprint imaging record is generated at the [AFIP local office workstation](#)
- The day after a fingerprint image is downloaded from an AFIP portable unit

The AFIP enrollment receipt is used as follows:

- Part B (the bottom) is retained at the AFIP workstation and is used in the [AFIP reconciliation process](#). Once the AFIP reconciliation process is completed, destroy Part B by shredding the document.
- Place Part A in the [case file\(g\)](#) to be used for the following:
Verification of noncompliance. (See [AFIP Imaging Noncompliance](#))
Reference of the next date the participant is required to be fingerprint imaged. (Document the next date for imaging on the receipt)

NOTE When the AFIP enrollment receipt cannot be printed due to equipment malfunction, document the AFIP compliance on CADO or the CADO Extension Form (CEF).