

E Reservation Referral Process - NNPSR

When an applicant turns in a CA application at a Region III local office (see [Region III Local Offices](#)) that is located on the Navajo Reservation, the OST staff must complete the following:

- Accept and register the application.
- Schedule the interview for the **FAA** programs.
- Inform the CA applicant they **MUST** apply at a [Navajo Nation Program for Self Reliance \(NNPSR\) office](#) to have a CA eligibility determination completed.
- Complete the Personal Information section of the Fax/Hand Carry Cover Sheet (FAA-1152A) form.
- Inform the CA applicant the FAA-1152A will be sent to the appropriate NNPSR office.
- Complete the following to refer the CA applicant to the correct NNPSR office to apply for CA benefits:
Send the completed FAA-1152A to the appropriate NNPSR office, to the attention of the NNPSR Program Manager.
Attach a copy of the completed FAA-1152A to the turned in official FAA application.

NOTE When FAA receives an FAA application from an NNPSR office, the application date is the date the application was received in the FAA local office.

Route the FAA application to an EI to deny the referred CA and to process all FAA programs.

The EI must complete the following:

- Key a ten calendar day alert on EWAL to follow up on the NNPSR referral.
- Contact the NNPSR office when the CA approval information has not been received.

WARNING

Do not delay processing FAA programs when the NNPSR determination has not been completed.

- Key NT in the DENIAL CLOSURE REASON field on AFED to deny the NNPSR referred CA.
- Send the [A201 notice](#).