

## C Office of Special Investigations (OSI) - Potential Fraud Referral Requirements

REVISION 01  
(07/01/07 - 09/30/07)

Local offices may refer a participant for investigation when the participant it is suspected of program violations and potential fraud exists.

Refer cases to [Office of Special Investigation \(OSI\)](#) or [AHCCCS Office of Program Integrity \(AOPI\)](#) for investigation based any of the following situations:

- Frequent changes in budgetary unit composition (moving in or out) and living arrangement
- Newborn child with an absent parent (AP) and the participant claims no knowledge of the AP's whereabouts.
- Expenses consistently exceed reported income (See [Expenses Exceed Income](#) (EEI))
- Participant's residential or mailing address is questionable.
- Inconsistencies in the current application and the [case file\(g\)](#) that cannot be resolved by the local office.
- The participant's contradictory verbal or written statements.

Prior to submitting a referral for investigation, determine whether the referral is to be sent to OSI or AOPI.

**NOTE** Referrals for investigation must support an allegation of potential fraud. The [verification process](#) must be used to verify mandatory verification factors.

Do not use OSI or AOPI to verify information such as income, expenses, or budgetary unit composition.

Submit the referral for investigation to AOPI when evidence of potential fraud exists and all of the following apply:

- MA is the only ACTIVE program in the participant's case.
- The participant resides in Maricopa or Pima County.

(See [OSI-1017A](#) for instruction on completing the referral form)

Submit the referral for investigation to OSI when evidence of potential fraud exists and any of the following apply:

- CA only case
- NA only case
- MA only case in which the participant lives outside of Maricopa or Pima county
- Case involves more than one program

(See [OSI-1017A](#) for instruction on completing the referral form)

The [AFTS Process](#) must be completed prior to submitting a new referral to OSI.

NOTE OSI does not conduct verification investigations. Referrals must support an allegation of suspected fraud.