

D Office of Special Investigations (OSI) - Investigation Request Forms

[REVISION 01](#)
(07/01/07 - 09/30/07)

To request an [Office of Special Investigation](#) (OSI) or [AHCCCS Office of Program Integrity](#) (AOPI) investigation, complete the following:

- Print the Investigation Request (OSI-1017A) form available in Outlook [Public Folders](#).
- Complete ALL fields except for the following:
OSI CASE NO
DATE RECEIVED
- The WHO, WHAT, WHERE, WHEN, and WHY sections are fully explained in the narrative section of the OSI-1017A.
- Ensure that the fraud referral meets the [Potential Fraud Referral](#) requirements prior to submitting to OSI or AOPI. Submit the OSI-1017A as follows:

Place OSI referrals in a basket provided by the local office. The investigator assigned to the local office picks up the referrals daily.

Send AOPI referrals via interoffice mail to the AHCCCS AOPI Address.

NOTE Write AOPI on the right hand corner of the OSI-1017A.

WARNING

Incomplete referrals that cannot be investigated are sent back to the EI for correction.