

C Office of Special Investigations (OSI) - Potential Fraud Referral Requirements

Local offices may refer a budgetary unit for investigation when it is suspected of violating program regulations and potential fraud exists.

Refer cases to OSI for investigation based on the following situations:

- Frequent budgetary unit composition changes (moving in or out), and living arrangements
- Additional child with the same absent parent
- Expenses consistently exceed reported income (See [Expenses Exceed Income](#) (EEI))
- Questionable residential addresses
- Previous OSI investigations resulted in [adverse action](#)
- Previous overpayments occurred or exist based on participant error
- Contradictory verbal or written statements are received from any source

NOTE OSI does not conduct verification investigations. Referrals must support an allegation of suspected fraud.

Request an investigation using either of the following:

- OSI E-form Investigation Request in e-mail
- Investigation Request ([OSI-1017A&B](#)) forms

When a case has a history of instability, the local office may complete the [AFTS Process](#) prior to referring the case for investigation.