

## A OVTR – Case Information and Section Descriptions

[REVISION 43](#)  
(08/01/16 - 09/30/16)

The following is a brief description of each of the sections in OVTR.

The Case Information section is auto populated based on what is keyed in AZTECS. Case Information contains the following fields:

- CASE NUMBER
- CASE NAME
- LOCAL OFFICE
- REGION

The Referral Information Section is used to key information provided on the Potential Overpayment (OP) Referral (FA-526) form.

The Local Office Section is used to key information specific to the local office receipt and determination of the Potential Overpayment (OP) Referral (FA-526) form.

### **WARNING**

Only the Overpayment Unit should be entering or editing the information on OVTR.