

I IPV - Disqualified Recipient System (DRS)

DISQUALIFIED RECIPIENT SYSTEM (DRS) is a national tracking system designed to facilitate the exchange of disqualified NA participant information between states.

Disqualified participant information is maintained on a central data base and is electronically transmitted once a month.

The following reports are generated each month and sent to the Office of Accounts Receivable and Collections (OARC) as a result of participant matches found during the electronic transmission:

- The FNS Disqualified Participant Report (MR113) is a master list that displays information for all active participants found in AZTECS who have received a previous disqualification from another state.
- The FNS Disqualified Participant Report - Detailed List (CR113) displays information for each active participant who has received a previous disqualification from another state. A separate CR113 generates for each disqualified participant found.

OARC verifies the reported disqualifications by telephoning the DRS Voice Response Unit (VRU) and records their findings on the CR113.

OARC forwards the completed CR113 to the appropriate local office to initiate the disqualification process.

Upon receipt at the local office, route the CR113 to the designated non-clerical support staff to be assigned through the [Automated Change Tracking System](#) (ACTS).

Review the Systems Action Required section of the CR113 to determine which of the following actions is required:

- First Offense - Disqualify the participant for one year based on the time frame indicated under the "Complete Disqualification Period" section.
- Second Offense - Disqualify the participant for two years based on the time frame indicated under the "Complete Disqualification Period" section.

- Third Offense - Disqualify the participant permanently beginning with the start month indicated under the "Complete Disqualification Period" section.
- Overpayment - Complete an [overpayment referral](#) for the months the [disqualification penalties](#) should have been imposed.

(See IPV - [Administrative Disqualification Procedures - Local Office Responsibilities](#) for keying procedures)

Place the CR113 in the [case file\(g\)](#). (See [Case File Format](#))