

A **FAA Office Overpayment Responsibilities - Discovery of Potential Overpayment**

REVISION 46
(01/01/18 - 12/31/18)

An overpayment (OP) is a benefit amount received by a household more than their entitled amount.

The Potential Overpayment (OP) Referral (FAA-0526A) form must be completed for the period of potential ineligibility or incorrect benefit amount. Send the completed FAA-0526A to the Overpayment Unit at FAAOPUnit@azdes.gov. The FAA-0526A form can be found in the [Document Center](#).

Overpayments may be discovered in various ways, including but not limited to, the following:

- Case read process or case audits
- Eligibility Interview
- [DCSS](#) Information
- Jobs Program Information
- Duplicate Benefit report
- Appeal Decisions
- Management Evaluation (ME)
- Office of Special Investigation (OSI)
- Quality Control (QC)
- State Verification Exchange System (SVES)