

.01 Authorizing the Grant Diversion Payment

REVISION 06
(10/01/08 - 12/31/08)

The Grant Diversion payment is authorized on **UNAU**. An FAA Supervisor, Assistant Local Office Manager (ALOM), or Local Office Manager (LOM) completes the following to authorize the Grant Diversion payment:

- Keys **A** in the ACTION field.
- Keys the first eligible month in the ERROR MONTH field on UNAU.
- Keys the total amount of the Grant Diversion payment in the underpayment field.

NOTE The Grant Diversion payment equals the full month's CA benefit payment standard multiplied by three.

- Keys **GD** in the ERROR CAUSE field.
- Authorizes the Grant Diversion payment.

NOTE Documentation must support the following:

- The reason for the payment
- The amount of the payment
- The process used to arrive at the amount

Authorizing underpayments on UNAU is limited to staff at the LOM and Unit Supervisor levels.

WARNING

An FAA Supervisor, ALOM, or LOM must elevate the Grant Diversion payment to District Office for issuance when an [edit message](#) is received on UNAU preventing the authorization.