

.04 Changes in Income - Standard Reporting

The budgetary unit must report the following income changes:

- Source of the income
- Amount of the gross monthly income

NA EXCEPTION

Participants must report the changes in the AMOUNT of gross monthly income when the change meets either of the following:

- More than \$50 in gross monthly UNEARNED income (other than CA or GA)
- More than \$100 in gross monthly EARNED income

MA EXCEPTION

TMA budgetary units are not required to report changes in income until the renewal

FAA may learn of a change from any source, including the [IRS BEER](#) reports. Also, the participant may report the start or stop of a source of income or a change in the amount of income or hours.

FAA may become aware of a new source of earned income for a participant and there is already known budgeted earned income for the same participant. When this occurs, verify the new earned income and also any other earned income that will continue for that participant.

When the participant reports a change in income or FAA learns of a change, determine whether a change results in any one of the following:

- [Benefit Increase](#)
- [Benefit Decrease](#)
- [No Change In Benefits](#)

- [Change in Work Registration Requirements](#)

MA WARNING

The following apply to changes in income:

- Changes in income do not affect a pregnant woman's eligibility
- Changes in income do not affect a Deemed Newborn's eligibility

Key the income information in **AZTECS** to determine whether the change in income affects MA eligibility for other participants within the budgetary unit. Increases in income reported untimely result in the loss of MA earned income deductions.