

B CA Grant Diversion Process

To determine multiple programs at the same time, authorize and copy details into the next month before keying the following screens for CA Grant Diversion:

- On SPRD, key GD in the DEPRIVE CAUSE field for CA ONLY cases.

MA EXCEPTION

When MA is also requested, key the appropriate [Deprivation Cause Code](#) in the DEPRIVE CAUSE field.

- On APPD, key EX in the AF COOPERATION CODE field.
- On UNIN, key the CA Grant Diversion payment amount in the AMOUNT field. Use the appropriate CA Grant Diversion Income Codes. (See [CA Grant Diversion Payments](#))

NOTE Child support payments are passed through from DCSE to CA Grant Diversion participants during the three month CA Grant Diversion period. (See [Child or Medical Support](#))

- On EXNS, change the need standard in the NEED STD field to D1 or D2. Use D1 when the participant has an obligation to pay shelter costs. Use D2 when they do not. (D1 and D2 initiate the \$0 benefit amount.)
- On WORW, key GD in the PAR/EXEM field.

EXCEPTION

Key RT for tribal members who reside within geographic areas specified by a tribe as its [Native Employment Works](#) (NEW) work program.

- On AFPD, authorize the \$0 benefit amount. Key a THREE month approval period.

For TPEP budgetary units, change the H1 H2 issuance indicator to S1 and S2 in the BEN ISSUANCE field.

Document the Net Payment Standard and the maximum eligible CA Grant Diversion benefit amount on CADO.

When MA was copied into the second month, delete that month before keying the second month of the CA Grant Diversion period.

Copy details into the second month of the CA Grant Diversion period and process as follows:

- Replace the CA Grant Diversion payment amount with zeros in the AMOUNT field on UNIN.
- For FS, key OF in the INC TYPE field and the anticipated earned income on EAIC.
- For MA, key OM in the INC TYPE field and the anticipated earned income on EAIC.
- Authorize the \$0 benefit amount.
- Copy details into the third month and process through the third month.
- Copy details into the fourth month and key GD in the DENIAL CLOSURE REASON field on AFED.
- Request a supervisor authorize the CA Grant Diversion payment on UNAU and document CADO with the following CA Grant Diversion information:

Approval date.

Benefit amount.

Approval period.

(See [Authorize CA Grant Diversion](#) for procedures)

- Send the [A111 notice](#) to inform the PI of the approval and closure of the Grant Diversion case.
- Place the Grant Diversion Screening Questionnaire (FAA-1228A) form in the permanent verification section of the case file. (See [Tab One](#))