

08 **Cash Assistance Approval Periods**

REVISION 48
(01/01/20 – 12/31/20)

AZTECS assigns the CA [approval period\(g\)](#) based on the budgetary unit's circumstances. Approval periods begin the first day of the first eligible month.

AZTECS automatically assigns a six-month approval period for the following:

- All Hopi Tribal TANF cases
- Kinship Care cases in which the non-parent caretaker relative ([NPCR\(g\)](#)) is coded IN on SEPA
- Parent(s) is coded OU on SEPA for a reason other than receipt of SSI benefits
- TPEP cases

NOTE When the CA case is TPEP, and the budgetary unit is later approved for NA, the CA approval period is not extended beyond the six months.

AZTECS assigns a 12-month approval period to all other cases.

A renewal must be completed by the last calendar day of the renewal month to be considered timely. (See [Renewal Process](#))