

A CA Jobs Program Preliminary Orientation (JPPO)

REVISION 37
(08/01/15 – 09/30/15)

The Jobs Program Preliminary Orientation (JPPO) provides new CA participants information about the following:

- The Jobs Program
- Jobs participation requirements
- Jobs work and training activities
- Jobs supportive services
- CA benefits are decreased when participants fail to cooperate with the Jobs Program requirements after CA approval

ALL new CA participants who are CA Jobs mandatory referrals are required to complete a **JPPO** before CA approval. (See [CA Jobs mandatory referrals](#))

EXCEPTION

The JPPO requirement does not apply to the following:

- Two Parent Employment Program (TPEP)
- Hopi Family Assistance Program (HFAP)
- Salt River Pima-Maricopa Indian Community (SRP-MIC) Life Enhancement and Resource Network (LEARN)
- Pascua Yaqui (PY) Yoemem Organization for Employment and Member Enhancement (YOEME) Services

NOTE The Tribal TANF Programs have their own [preapproval compliance requirement](#).

- Grant Diversion participants
- Participants that meet a [CA Jobs Exemption](#)

Policy and procedures regarding the JPPO are outlined as follows:

- [FAA Orientation Requirements](#)
- [FAA Orientation Procedures](#)
- [Jobs Orientation Procedures](#)
- [Itinerant Office Orientation Procedures](#)
- [Hardship Orientation Procedures](#)

The following JPPO form is available in the Document Center:

- Verification of Compliance With the Jobs Program Preliminary Orientation Turn Around Document (TAD) (FAA-1308)

Archived (Valid until 02/03/20)