

02 NA Work Requirements – Overview

REVISION 49

(01/01/21 - 12/31/21)

As a condition of eligibility for NA benefits, participants 16 to 59 years old must be [registered for work](#). Work registrants must comply with all of the following work requirements:

- Register for work at new and renewal applications once every 12 months.
- Continue work without voluntarily quitting or voluntarily reducing work hours below 30 hours per week.
- Accept a job offer paying average weekly earnings equal to or exceeding the Federal Minimum Wage times 30 hours.
- Not to be disqualified from receiving Unemployment Insurance.
- Provide information about employment status and availability to work.

During the interview the worker must register the budgetary unit (BU) members for work, unless exempt from the NA work requirements. For more information, see [NA Work Requirement Exemptions](#).

The Nutritional Assistance (NA) Work Registration FAA-1786A form includes detailed information about the NA work requirements. The FAA-1786A must be used during the interview to explain the NA work requirements.

[Case file\(g\)](#) documentation is sufficient for work registration, and must include all of the following:

- NA work requirements were explained
- NA participants are registered for work, unless exempt

When NA benefits are approved at new and renewal applications, the NA Work Requirements (X640) notice is automatically sent.

[NA disqualifications](#) are imposed when a non-exempt participant fails to comply with the NA work requirements. FAA reviews [Good Cause Reasons](#) before imposing an NA disqualification.

When a reported change causes a participant to no longer be eligible for a work exemption see [Registered and Referred](#).