

## A Disqualified NA Participants

NA budgetary units must have the following expenses prorated when the expense is PAID BY OR BILLED TO a disqualified participant:

- [Child Support Expenses](#)
- [Shelter Expenses](#)
- [Utility Expenses](#)
- [Dependent Care Expenses](#)
- [Medical Expenses](#)

Key the expense on EXNS as follows:

- When the expense is PAID BY OR BILLED TO the disqualified participant, key the expense next to the disqualified participant. (See Example [Disqualified Participants 1](#))
- When both the disqualified and a participant receiving benefits pay the expense, key the identified portion of the expense next to the disqualified participant and participant receiving benefits. (See Example [Disqualified Participants 2](#))

### EXCEPTION

When the expense is BILLED TO the disqualified participant and the participant receiving benefits PAYS the expense, do not prorate the expense. Key the expense next to the participant receiving benefits. (See Example [Disqualified Participants 3](#))

NOTE When the participant receiving benefits pays the expense with money provided by the disqualified participant, key the expense next to the disqualified participant. (See Example [Disqualified Participants 4](#))

When the PI in a CA and NA case is the disqualified participant and the only income is CA, do not prorate the expenses. Key the expenses next to the participant receiving benefits. (See Example [Disqualified Participants 5](#))