

### **.01 Prorating Income - Received Annually**

Income received, or anticipated to be received, once every 12 months is considered annual income. This includes income to be paid on an annual pay cycle, regardless of the date received.

Key AN in the FREQ field on **EAIC** or **UNIC** when the income is received annually.

**AZTECS** prorates the income keyed by dividing the annual amount by 12.