

.01 Budgeting Guardian Subsidy Payments

REVISION 47
(01/01/19 - 12/31/19)

[Guardian subsidy payments](#) are considered income of the child for whom the payments are intended.

When the Guardian subsidy payments are calculated daily, the check amounts fluctuate monthly based on the number of days in each month. When the receipt of Adoption subsidy payments is normal and expected to continue, budget the income as follows:

- When the daily rate is the same, multiply the rate by 365 days and divide by 12 to determine the monthly amount. Key the MO Income Frequency Code on UNIC.
- When the daily rate varies, budget all income received in the past 30 calendar days or longer. Key the appropriate Income Frequency Code on UNIC.
- When the Guardian subsidy payments received from the last 30 calendar days or longer does not represent the participant's ongoing income, see [Projecting Income](#).