

I Cash Gifts

REVISION 51
(01/01/23 - 12/31/23)

Cash gifts are budgeted as unearned income as follows:

- Nonrecurring cash gifts, when the total of the cash gifts received in a [calendar quarter\(g\)](#) exceeds \$30, are countable as income in the month received.

Key the GI NS Unearned Income Code in the INC TYP field on UNIC.

- Nonrecurring cash gifts are not countable as income in the month received when the total of the cash gifts does not exceed \$30 in a calendar quarter.

Key the GI SP Unearned Income Code in the INC TYP field on UNIC.

- Recurring cash gifts are countable in the month received and in ongoing months. (See [Prorating Income](#) and [Converting Income](#))

Key the GI NS Unearned Income Code in the INC TYP field on UNIC.

A cash gift may be made to the entire budgetary unit and not designated to a specific participant. When this occurs, divide the cash gift among the participants in a manner that is to the best advantage of the budgetary unit.

NOTE Cash gifts exchanged between participants within the budgetary unit are not countable.

O Contributions

Contributions may be cash or noncash. Policies and procedures are outlined as follows:

- [Cash Contributions](#)
- [Noncash Contributions](#)

01 Cash Contributions

Monies received from an organization, agency, relative or nonparticipant intended to cover items within the [standard of need\(g\)](#) are countable.

Cash contributions received from relatives or nonparticipants are countable. (When monies are paid directly to a vendor, see [Vendor Payments](#) for keying procedures)

Key the OT Unearned Income Code in the INC TYPE field on UNIC.

CA EXCEPTION

[Voluntary Agency reception and placement](#) (VOLAG) financial assistance provided to refugees during the refugee's initial 30-day period in the U.S. are not countable.

An SSI recipient who is receiving [SSI income](#) may voluntarily contribute to a budgetary unit. Count the contribution when all of the following apply:

- The SSI recipient would not otherwise be required to be included in the budgetary unit
- The SSI recipient's income cannot otherwise be considered available to the budgetary unit
- The contribution must be for other than the SSI recipient's share of the expenses.

NOTE For jointly owned accounts, see [Joint Accounts](#).

Key the OA Unearned Income Code in the INC TYPE field on UNIC.

NA EXCEPTION

A cash contribution received from a charitable nonprofit organization that does not exceed \$300 in a calendar quarter is not countable.

A cash contribution received from a charitable nonprofit organization that exceeds \$300 in a calendar quarter is countable.

For all other cash contributions see, [cash gifts](#).

NOTE For jointly owned accounts, see [Joint Accounts](#).

Key cash contributions received in the INC TYPE field on UNIC as OA for CA.

01 Noncash Contributions

A noncash contribution, intended for day-to-day living, is not countable and does not affect eligibility or benefit level. Verification of noncash contributions is not required. Noncash Contributions include, but are not limited to, the following:

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- Clothing
- Diapers
- Food box
- Food voucher supplied by community a food bank or soup kitchen
- Toiletries

ARCHIVED (Valid Until 10/02/23)