

## A FAA DCSE Cooperation Responsibilities

When required, participants must cooperate with the requirements of the Division of Child Support Enforcement (DCSE). (See [Exempt from DCSE Cooperation](#))

Key the information on the [AP screens](#).

When AZTECS is unavailable use [AP screen questions](#) to gather the information. Key the information when AZTECS becomes available.

When changes regarding an absent parent are reported or discovered, key the changes on the AP screens.

When the participant is cooperating with all requirements, complete the following on APPD:

- Key the CO DCSE Cooperation code in the AF COOPERATION CODE and MA COOPERATION CODE fields.
- Key the date of cooperation in the DATE OF AF COOPERATION field.

### EXCEPTION

Keying the DATE OF AF COOPERATION field on APPD is not required for the following:

- [Child only\(g\)](#) cases when the parent or specified relative is coded OU on SEPA
- Tribal TANF Programs