

J TPEP Work Program Exemptions

[REVISION 07](#)
(01/01/09 – 03/31/09)

Determine the exempt status of each parent for new applications, at renewal, and when requested by Jobs program staff.

The following participants are exempt:

- A parent under age 18, or a parent age 18 and a student that expects to complete school before reaching age 19.

Key AG in the PAR/EXEM field next to the eligible participant on WORW.

EXCEPTION

A minor who is the head of household or the spouse of the head of household is NOT exempt. Key RM in the PAR/EXEM field on WORW.

- Enrolled tribal members living within the geographic area defined by the tribe as its Jobs Work Program area. (See [Tribal NEW](#))

Key RT in the PAR/EXEM field on WORW.

- A participant who is working in unsubsidized employment. Key EM in the PAR/EXEM field on WORW.

The exemption continues when there is a break in employment expected to last no longer than ten [workdays\(g\)](#). When a break in employment exists the following apply:

- Set an alert in EWAL to determine whether the participant returns to work by the end of the ten days.
- Redetermine the participant's exempt status when they have not returned to work after ten days.
- Explain to the participant that they can volunteer to participate in the Jobs Program.
- When the participant volunteers to participate, key Y in the VOL field on WORW.