

**.02 LIBL Hardship Extension – Victim of Crime, Domestic Violence  
or Other Violence Verification**

**REVISION 03**  
**(01/01/08 – 03/31/08)**

To be eligible for an LIBL hardship extension, verification must be provided to support an LIBL hardship extension request.

Verification for a victim of crime, domestic violence, or other violence includes, but is not limited to, any of the following:

- Court Records
- Police Reports
- Law enforcement records
- Restraining Orders or Orders of Protection against the perpetrator or abuser
- Statements by attorneys or other legal professionals providing services to the victim of abuse or violence
- CPS records
- Medical records
- Statements by medical professionals including physicians, psychologist, psychiatrists, counselors, and other treatment providers
- Statements by shelter staff
- Statements by community service providers for victims of abuse or violence
- Statements by clergy
- Statements by a third person with knowledge of the abuse or violence such as a friend or relative to whom the participant or budgetary unit has fled to escape or avoid abuse or violence
- Any other evidence that supports the claim of the participant or budgetary unit that the participant or budgetary unit is a victim of abuse or violence
- Receipt of [Victims of Crime Act \(VCA\) benefits](#)
- The G1, G2, G5 or G6 CA Cooperation Code is keyed on APPD (See [Good cause reasons](#))

For verification of deferral from Jobs for Domestic Violence, contact the Employment Administration Policy and Training Section, via e-mail. Verify the reason the participant was deferred from Jobs participation and the number of the deferral months for this reason

NOTE The participant is not required to provide verification of hardship on the basis of a deferral from the Jobs Program for disability or domestic violence.

Verification of an extension based on a disability or domestic violence deferral from the Jobs Program must be documented in the [case file\(g\)](#) or on CADO.

Verification of homelessness includes, but is not limited to:

- Statement by staff at a shelter, halfway house, or similar institution that provides temporary residence to homeless individuals or families.
- Statement by the participant, that includes a description of where the budgetary unit is residing when it does not have a fixed or regular nighttime residence.
- Statement by the participant when the participant or budgetary unit is temporarily living with others. The statement must include that the residential situation is temporary and the date the budgetary unit expects to have its own residence.
- Any other evidence that supports the participant's claim of homelessness.

Verification of homelessness must be documented in the case file or on CADO.

Inability to complete an educational or training program in six months without CA must be verified by a statement from the educational or training program. The statement must indicate that the participant is a student or trainee of the program and the date they will complete the program.

Verification of inability to complete an educational or training in six months without CA must be documented in the case file or on CADO.

Verification that the participant cannot find or afford childcare includes, but is not limited to:

- A statement by the participant explaining the reasons the participant has been unable to find or afford childcare, including the availability of affordable childcare in their area.
- Documents that demonstrate the participant's efforts to find or afford childcare.
- Any other evidence that supports the participant's claim that he/she cannot find or afford childcare.

Verification that the participant cannot find or afford childcare must be documented in the case file or on CADO.

Verification of no readily available or affordable transportation includes, but is not limited to:

- A statement by the participant.
- Bus schedules.
- Taxi fares.
- Any other evidence that supports the participant's claim that transportation is not readily available or affordable that would enable them to work or engage in work activities.

Verification of no readily available or affordable transportation must be documented in the case file or on CADO