

.01 Federal Emergency Services (FES) Referrals - Age 65 and Over

REVISION 13
(07/01/10 – 09/30/10)

FES applicants age 65 and over are potentially eligible for SSI\MAO, under federally funded coverage.

FES applicants who meet this criteria must be referred to the [AHCCCS SSI\MAO Unit](#) for an eligibility determination.

To refer these applicants, complete the following:

- Key the date the application is received in the INTERVIEW/CONTACT DATE field on **INDA**.
- Key Y in the INTERVIEW/CONTACT COMPLETED field on INDA.
- Key IN in the MA PT field on **SEPA**.
- Key the appropriate information on **RARE**.
- Key the appropriate [citizen or noncitizen status](#) in the CI field on **IDCI**.
- Key MADA in the NEXT field to go to **MADA**.

NOTE Do not change any previously keyed information unless it is for a correction. When a change is needed, document **CADO** with the reason the change was made.

- Key the RA Denial or Closure Reason Code in the DEN\CL REASON field on MADA. When this code is keyed, AZTECS automatically sends the [X463 notice](#) to the PI. The X463 informs the PI of the referral to AHCCCS.

WARNING

Do not manually send a denial notice.

- [Upload\(g\)](#) into OnBase, or forward to [Research and Analysis](#) (R&A), a copy of the following documents by close of business one [workday\(g\)](#) after keying **AZTECS**:

Application for MA

Emergency Service Referrals to AHCCCS Screening Guide (FAA-1213A)

Interview Guide (FA-001B), when the FA-001B is used at the interview

All supporting documents used in the determination

WARNING

The date the application is received by FAA is also the date of the SSI/MAO application. AHCCCS must still complete the financial eligibility determination within the MA [time frames for new applications](#).

Do NOT DELAY the referral when completing an MA eligibility determination for other applicants listed on the application

- Document CADO with the actions taken.
- When possible, also verbally inform the applicant that the application is being referred to AHCCCS, and that AHCCCS may contact them for additional information, which the participant will need to provide to AHCCCS.

R&A forwards the application for MA to the AHCCCS SSI/MAO unit.

NOTE The application to be referred **MUST** be received by R&A within FIVE workdays of the determination.