

## 08 **Noncitizen Overview**

**REVISION 12**  
(04/01/10 –06/30/10)

A noncitizen is an individual who is not a U.S. citizen by birth or by naturalization. Noncitizens may be living in the U.S. under one of the following statuses:

- Qualified status
- Nonqualified status

Noncitizen status must be verified only at initial applications or when FAA is notified that the status of a participant has changed.

A noncitizen is determined qualified or nonqualified by the Status and Class of Admission (COA) code given by USCIS.

For a comprehensive list of COA codes see CLASS OF ADMISSION CODES under DISPLAY TABLE VALUES in AZTECS.

The PI or representative must declare the immigration status of each noncitizen participant in the budgetary unit during the following:

- New application
- Adding a participant to an active case

NOTE Applicants for whom an immigration status is declared and who meet the qualified noncitizen criteria are potentially eligible to receive CA and NA. The SAVE/VLP is located in the MA EPMplus.

Policy and procedures regarding noncitizens are outlined as follows:

- [Qualified Noncitizen](#)
- [Qualified Noncitizen Documents](#)
- [Nonqualified Noncitizens](#)
- [Nonqualified Noncitizen Documents](#)
- [Determining Noncitizen Status](#)
- [Noncitizen Keying Procedures](#)