

.03 LIBL Hardship Extension and Time Limit Extension Requests

REVISION 46
(01/01/18 - 12/31/18)

AZTECS sends the LIBL Warning 54mo/Hardship Ext (X079) notice to the PI when all of the following are met:

- The TIME LTD MONTHS USED field on CODC displays 54 months or more
- The CA case is in open status
- The CA case is in the current system month

The X079 informs the PI of all of the following:

- The participant has reached the 54th month of their LIBL.
- To continue to receive CA, the budgetary unit must request an LIBL extension.
- The [hardship extension reasons](#) for LIBL.
- The date the request for an LIBL extension must be received by FAA.
- The participant has the right to request an appeal.

AZTECS sends the LIBL Closure/Hardship Ext (X077) notice to the PI when all of the following are met:

- The TIME LTD MONTHS USED field on CODC displays 60 months or more
- The CA case is in open status
- The CA case is in the current system month

The X077 informs the PI of all of the following:

- The participant has reached the 60th month of their LIBL.
- To continue to receive CA, the budgetary unit must request an LIBL extension.
- The hardship extension reasons for LIBL.
- The date the request for an LIBL extension must be received by FAA.
- The participant has the right to request an appeal.

The X079 and X077 provide the participant with sections to complete the request for LIBL hardship or time limit extensions.

EXCEPTION

When the participant has previously received 12 months of Time Limit Extension, the X079 and X077 will not include information about eligibility for the Time Limit Extension.

When the case is not in the current system month, AZTECS does not send the X079 or X077 notice. Send the appropriate notice when the case is rolled into the current system month and both of the following occur:

- The TIME LTD MONTHS USED field on CODC displays 54 months or more.
- AZTECS did not send the X079 or X077.

When sending the A079 or A077 notice, review WERE to determine the correct extension request notice to send. Ensure the correct extension eligibility information is included by reviewing the case for receipt of a prior Time Limit Extension and selecting the appropriate check box on the notice.

When the participant requests an LIBL hardship extension, complete one of the following:

- When all required verification is provided with the request, complete the [LIBL Hardship Extension Keying Procedures](#).
- When additional verification is needed, send the [A011 notice](#) requesting any required the verification.

When the participant requests an LIBL Time Limit Extension, complete one of the following:

- When all required verification is provided with the request, complete the [LIBL/STBL Time Limit Extension Keying Procedures](#).
- When additional verification is needed, send the A011 notice requesting any required verification.

When the verification requested on the A011 is provided by the participant, complete one of the following within ten days of the date the verification is received:

- [LIBL Hardship Extension Keying Procedures](#)

FAA2.M Welfare Reform (WERE/CODC/CODF) : 07 Lifetime Benefit Limit (LIBL) and State Benefit Limit (STBL) - Overview : G LIBL/STBL Hardship and Time Limit Extension Procedures – Overview : .03 LIBL Hardship Extension and Time Limit Extension Requests

- [LIBL/STBL Time Limit Extension Keying Procedures](#)

When the verification requested on the A011 is not provided, complete the following:

- [LIBL Hardship Extension – Keying Procedures for Closures](#)
- [LIBL/STBL Time Limit Extension- Keying Procedures for Closures](#)

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