

C HP Referral Closures

When the following changes are keyed into **AZTECS** the referral for HP automatically closes and transmits to **AHCCCS**:

- The only dependent S.O.B.R.A. child living in the home is denied or no longer in the home.
- The parent or stepparent is no longer willing to pay a premium.
- The parent or stepparent no longer meets citizenship or qualified noncitizen requirements.
- The parent or stepparent obtains TPL creditable insurance.
- The parent, stepparent, or the spouse of either becomes a [state employee\(g\)](#).
- The GROSS income of the budgetary unit exceeds 200% of the current FPL.
- The parent or stepparent is approved for Title XIX MA.

When any of the following situations occur, close the automatic referral on HEIC by keying the corresponding code in the CLOSURE REASON field:

- DH - Death
- LC - [Returned mail](#)
- NC - [DCSE cooperation requirements](#) for MA not met
- NE - Not living with a dependent S.O.B.R.A. child
- PB - Failed to apply for potential benefits (See [Referral for Other Benefits](#))
- RI - Resides in [ASH](#)
- RJ - [Resides in jail](#) or prison
- RS - Moved out of state
- SS - Failed to apply for or provide an SSN (See [SSN Verification](#))
- VC - Failed to verify health coverage (See [TPL Verification](#))

- VI - Failed to verify income (See [Verification of Earned Income](#) and [Verification of Unearned Income](#))
- VW - [Voluntarily withdraws](#)

WARNING

DO NOT send a closure notice for the referral. AZTECS transmits the closure reason to AHCCCS and AHCCCS sends the appropriate closure notice.