

E Participant Disagrees with Wage Information

REVISION 26

(10/01/13 - 12/31/13)

When the participant disagrees with wages showing on the Employee New Hire Report (CR070) or HOSC complete the following:

- Check the [case file\(g\)](#) for SSN verification.
- Review CLIENT PROFILE (CLPR) for SSN validation.
- Obtain a participant's written statement with an explanation why the participant disagrees with the information provided.
- Obtain the participant's signature on a Verification of Employment History (FAA-0053A) form. Complete one of the following:

Send an FAA-0053A to the employer to indicate that FAA is trying to verify employment for the participant.

Complete a [collateral contact](#) to the employer to try to verify employment for the participant.

- Advise the participant that they may want to resolve the use of the SSN with the Social Security Administration.

NOTE The participant may report a suspected misuse of the SSN through the hot line or web site. (See [Identity Theft Complaints Hotline](#))

- Document the case file with the results of the contact.