

.05 FAA Verification of Homeless Meal Providers

REVISION 49
(01/01/21 - 12/31/21)

A Homeless Meal Provider is a public or private nonprofit establishment which feeds homeless persons. This includes, but not limited to, soup kitchens and temporary homeless shelters. If the site receives donated food items from the U.S. Department of Agriculture, the site must also purchase and serve other food.

A homeless budgetary unit can use their NA benefits to purchase prepared meals in any of the following:

- Shelters
- Soup kitchens
- Other public or private nonprofit establishments that feed the homeless

Before a homeless shelter or kitchen can be [FNS\(g\)](#) authorized to accept NA, FAA must certify to FNS that the homeless shelter or kitchen provides meals to the homeless.

A homeless shelter or kitchen requesting FNS authorization must complete the Request for Verification of Meal Provision to the Homeless (FAA-0127A) form and send it to the [Policy Support Team \(PST\)](#).

Once the FAA-0127A is completed by the shelter or kitchen, PST determines whether the shelter or kitchen provides meals to the homeless. There is no minimum number of daily meals required. PST completes the following:

- When the PST is unfamiliar with the shelter or kitchen, an on-site visit must be completed to ensure that the shelter or kitchen provides meals to the homeless.
One visit is enough unless the PST learns that the shelter or kitchen no longer provides meals to the homeless. In this situation, another visit must be completed. The second visit determines whether the FAA certification should be withdrawn.
- When the PST is familiar with the shelter or kitchen and knows that the shelter or kitchen provides meals to the homeless, an on-site visit is not required.

- When the shelter meets all qualifications, add the shelter, or update the end date to the shelter in the HEAplus Institution list. (See [Maintaining Institutions in HEAplus](#))

The PST must complete the verification portion of the FAA-0127A, ensuring that the shelter or kitchen provides meals to the homeless. The PST maintains a copy and gives the original to the homeless shelter or kitchen.

Refer the homeless shelter or kitchen to the following website to apply for FNS authorization:

<https://www.fns.usda.gov/snap/apply-to-accept>

ARCHIVED (Valid until 03/08/21)