

## .01 Sanction Notices – FAA Responsibility

[REVISION 24](#)  
(04/01/13 – 06/30/13)

FAA is responsible for sending the [NOAA](#) when the reason for a sanction is one of the following:

- [DCSS Noncompliance](#)
- [School Attendance](#)
- [Immunization](#)

Send the NOAA for EACH sanction level regardless of whether the months of sanction are consecutive.

When the local office receives an ACTS alert from +FAA Change to impose a DCSS sanction due to receipt of a Sanctions: Noncompliance/Compliance Request e-mail, complete the following:

- Review CAP1, CAP2, and CAP3 for case status. (See [CA Sanctions in Inactive Cases](#))
- Review PRAP and DISA to determine the level of sanction to be imposed.
- Consider multiple sanctions that affect the same benefit month as one sanction month. (See [CA Cumulative Sanctions](#))
- Determine the correct month to be sanctioned.
- Impose the sanction on DISA, allowing for NOAA.
- NEXT to NOTI and key the correct sanction level NOAA.

AZTECS populates the notice fields except for the noncompliance reason. To select the noncompliance reason in the NOAA, complete the following:

- Place the cursor at the beginning of the free-form line in the notice and press the F5 Hot Key.
- Tab to, or place the cursor at the beginning of, the desired NOTICE TEXT from the Pop-up Window.

The desired NOTICE TEXT is determined by the Noncompliance Reason Code that DCSS keyed in the N Sanction Reason Code field on the noncompliance e-form.

- Press the F3 key. The Pop-up Window is removed from display and the notice is populated.

FAA is responsible for sending a sanction notice at each sanction level as follows:

- A794 notice for 25% DCSS noncompliance
- A795 notice for 50% DCSS noncompliance
- A496 notice for 100% DCSS noncompliance
- A720 notice for 25% Immunization noncompliance
- A721 notice for 50% Immunization noncompliance
- A222 notice for 100% Immunization noncompliance
- A723 notice for 25% School noncompliance
- A724 notice for 50% School noncompliance
- A225 notice for 100% School noncompliance
- A729 notice for 25% CA Multiple Sanctions
- A730 notice for 50% CA Multiple Sanctions
- A781 notice for 25% Tribal NEW noncompliance
- A782 notice for 50% Tribal NEW noncompliance
- A783 notice for 100% Tribal NEW noncompliance