

## **.09 School Attendance Good Cause Reason Verification**

When the applicant or participant wishes to claim good cause for noncompliance, assist them in obtaining the necessary documents to establish the claim. These documents include, but are not limited to the following:

- Attendance records
- Documentation from school officials
- Birth certificate
- Doctor's statement
- Probation or court records
- Participant's written statement

The participant can claim good cause at any time. When a request for good cause is received, allow the participant ten days from the date of the request to provide verification.

When the participant does not comply with PRA School Attendance requirements, send the [A733 notice](#). Allow the participant ten days to respond.

When good cause is verified, the participant is exempt from the PRA School Attendance requirements.

When the participant does not respond or does not verify good cause, elevate the facts to the Policy Support Team following the procedures outlined in [School Attendance Good Cause Reason Elevation](#).