

## **.08 School Attendance Good Cause Reason Elevation**

When either of the following occurs, elevate the facts of the claim via e-mail to the [Policy Support Team](#) (PST), BEFORE TAKING ANY ACTION TO SANCTION:

- The participant claims [good cause](#) for a reason that is NOT included in the policy.)
- The participant FAILS or is UNABLE to respond to the request for good cause, or indicates a REFUSAL to comply.

NOTE Treat any reason for claiming good cause as a valid claim.

The PST, with direction from the Assistant Director, determines whether a claim for good cause is acceptable, and advises the local office on how to proceed.